

Staff travel policy

This comprehensive sustainable staff travel policy is a cornerstone of our commitment to environmental sustainability and corporate social responsibility. It shall serve as a proactive approach to reduce the carbon footprint of travel and encourage employees to adopt more environmentally conscious travel habits. By implementing a sustainable staff travel policy, we aim to set a positive example for others in the industry and make a tangible impact towards creating a more sustainable future.

Wherever feasible, all employees including directors, management and employees responsible should adhere to following policy:

- Encourage employees to use public transportation, carpooling, or cycling for their daily commute, and for travel to and from work-related events.
- Where possible, encourage employees to use trains or buses for long-distance travel instead of flying.
- Encourage employees to choose low-carbon travel options, such as electric or hybrid vehicles, and promote the use of clean energy sources.
- Provide resources and support to employees to help them adopt sustainable travel practices, such as using public transportation, carpooling, or cycling.
- Foster a culture of sustainability, encouraging employees to adopt sustainable habits in their personal lives as well as at work.
- Encourage employees to work from home or remotely where possible, reducing the need for travel.
- Promote the use of virtual meetings, video conferencing, and other technologies that can reduce the need for travel.
- Provide incentives, such as reimbursement for public transportation costs, or bonuses for employees who choose sustainable travel options.
- Include sustainable travel practices in employee training programs and regularly educate employees on the importance of sustainability in travel.

Aarya Village Travel will review this policy from time to time as appropriate, and in any event, once every 2 years.